



## FIRST THINGS FIRST

**AGENDA ITEM:** Nomenclature Adjustments & Clerical Error changes to Allotments or Strategies

**BACKGROUND:** According to the Guidance adopted by the Board of First Things First in its September 2010 meeting, staff has completed technical adjustments to Funding Plans for clerical errors and nomenclature adjustments to allotments and amounts from Funding Plans approved by the Deputy Director of Operations.

These changes have been explained so that documentation can be included with any Regional Council Funding Plans. The following narrative summarizes these types of adjustments.

**CEO RECOMMENDATION(S):**

- Approval of nomenclature adjustments & clerical error changes to allotments or strategies.

## **DETAIL:**

### **First Things First Strategy Assignments**

First Things First is in the process of refining strategy assignments within the First Things First approved strategies. This allows similar strategies to align across Regional Councils. In reviewing all First Things First funded programs, there were occasions that required a modification of a designated strategy assignment to align with Funding Plans and intent for the strategy.

#### Regional Councils Impacted:

- Statewide award that included Southeast Maricopa and Central Maricopa

### **Evaluation Specific Projects – Strategy Assignments**

The Board approved a proportional distribution of funding to Regional Councils to support Evaluation Projects. This has been updated based on on-going management of the agreements associated with the specific projects. The overall total provided to Regional Councils for Evaluation support has not changed; the reflected changes only involve shifting allotted dollars within approved evaluation strategies. Specific funding to the following evaluation projects has been shifted:

- Child Care Studies
- External Evaluation
- Parent Kit Studies

### **Rollovers/Extensions/System Related**

As First Things First moved forward with automating payments through the Partner and Grants Management System (PGMS) there were occasional manual fixes necessary to catch reimbursements that had erroneously not been paid during system updates. This currently impacted one grantee.

#### Regional Councils Impacted:

- Northwest Maricopa

### **Clerical Error Fixes**

Staff made adjustments to Funding Plans correcting incorrect allotments or misidentified strategies. There were no changes to total approved funding or strategies described to the Board in the approved Funding Plan, only to align with First Things First strategy definitions and typographical errors.

#### Regional Councils Impacted:

- Central Pima
- Pinal